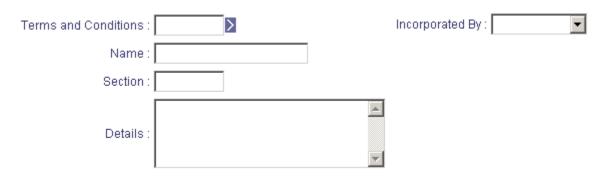
Header Section General Information Procurement Folder: Document Name : Procurement Type ID: Record Date : Effective Begin Date : Budget FY: Expiration Date : Fiscal Year: Board Award Number : Period: Board Award Date : T & C Template : Document Description: Allow Partial Payment: Allow Partial Receipts : [Calculated Document Total: Total Orders: Replaces Award Doc Code : Replaces Award Doc Dept : Replaces Award ID: Replaced By Award Doc Code: Replaced By Award Doc Dept: Replaced By Award ID: ▼ Requestor Issuer Buyer Buyer Team: Issuer ID: Buyer: Requestor ID: Name: Phone Number: Email: ▼ Thresholds Minimum Order Amount : Minimum Order Value : 🔲 Maximum Order Value : 🔲 Maximum Order Amount : Not to Exceed: 🔲 Not to Exceed Amount: ▼ Extended Description Extended Description:

_ ▼ Default Shipping/Billing ———			
Shipping Location :	>	Billing Location :	>
Shipping Method :	>		A
Free On Board :	>	Billing Additional Info :	
Delivery Type :	▼		✓
Estimated Delivery Days :			
Shipping Additional Info :	A		
~ Reporting —			
Reporting 1 :			
Reporting 2 :			
Reporting 3:			
Renewal Period Section			
Renewal Period Lengt	th:		
Renewal Period Un	nit :		
Notification Days Prior to Expiratio			
Effective Dat			
Expiration Dat			

Authorized Department Section

		General Information
No Limit∶ 🔽	>	Department :
Active :		Spending Limit:
Exclude Department :		Ordered Amount:

Terms and Conditions Section

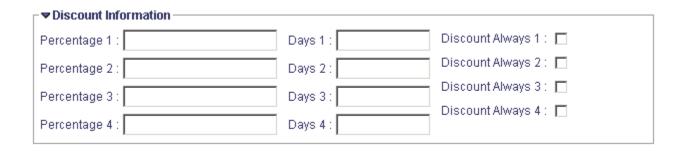


Authorized Unit Section

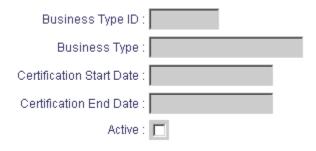


Vendor Section

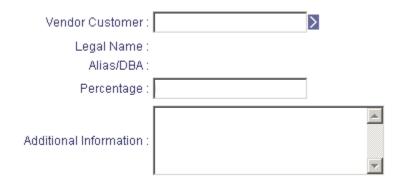




Business Type Section



Sub Vendor Section



Commodity

¬ General Information —					_
Commodity:	>	Fixed Asset:			
Line Type :	•	Lock Order Specs :	F		_
Quantity:				<u> </u>	
Unit:	<u> </u>	Commodity Specs :			_
Unit Price :		, I		<u>I</u>	<u> </u>
Catalog :		Extended Description :		<u> </u>	ב
Discount Percentage :		Extended Description .		-	, I
List Unit Price :		Service Contract Amount :			_
Discounted Unit Price :		Service From :			
Discount Effective From :		Service To :		iiii	
Discount Effective To :	i	T & C Template :	>		
		Tax Profile :		>	
		Total Tax Amount :			
		Line Total Amount :			
		Item Sub Total Amount :			
┌ ▼ Additional Information					
Ref Quantity:	Ref Service Contract	Amount: Not Renewe	ed: 🗖		
Closed Quantity:	Closed Service Contract.	Amount:			
Invoiced Quantity:	Invoiced Service (Contract :			
Reference Information					
Ref Doc Code :		Solicitation Docume	ent Code :		
Ref Doc Dept :		Solicitation Dep	partment :		
Ref Doc ID :		Solicitation	Number :		
Ref Vendor Line :	S	olicitation Commodity Group	Number :		
Ref Commodity Line :		Solicitation Commodity Line	Number :		
Ref Type :					

Shipping Location :	>		Billing Location :	>	
hip Additional Information :		~	Bill Additional Information :		
Shipping Method :	>				_
Free On Board :	>				
Delivery Type :	•				
Estimated Delivery Days :					
Specifications					
▼ Specifications		_	Manufacturer Name :		
Detail Instructions :			Part Number :		
		$\overline{\mathbf{v}}$	Product/Category :		
		_	Model Number :		
Packing :			Drawing Number :		
		<u> </u>	Piece Number :		
Hazardous Materials :		لگ	Serial Number : [
		$\overline{\mathbf{v}}$	Specification Number :		
		A	Size : [
Special Handling :			Color:		
		₩	Material Safety Data Sheet :		
		A	Warranty Type : [
Additional Handling Info :		~			
▼ Tolerance Information					1
Underage Tolerance Quantity:		Overage	Tolerance Quantity:		
Underage Contract Amount :			ge Contract Amount :		
Tolerance Amount Under \$:			ance Amount Over \$:		

Tolerance Amount Over % :

Tolerance Amount Under %:

Commodity T & C Section

